




# CERTIFICATE OF ELIGIBILITY

- Potential mid to long term residents in Japan, those people who will be staying in Japan for more than 90 days, will need to obtain a Certificate of Eligibility for their visa application.
- A certificate of Eligibility is issued as proof that foreign nationals entering Japan will engage in the activities outlined under a residence status.
- The Certificate of Eligibility takes between 1-3 months to process following submission to the Immigration Services Agency of Japan.
- After applicants receive the Certificate of Eligibility they may apply for a visa, which should then be processed and issued within 5 business days.
- A Certificate of Eligibility is valid for 3 months.

## Procedures

1. Complete the Application for Certificate of Eligibility For applicant parts that corresponds with your desired residence status. Juntendo University International Center (JUIC) will complete the For organization part of the application.
  - [Complete list \(Japanese\)](#)
  - "Student" (Excel ) , Example
  - "Artist / Cultural Activities" (Excel ) , Example
  - "Professor / Instructor" (Excel ) , Example
  - [Using Excel to fill in the application](#)
2. Submit the following items to JUIC:
  - Completed Application for Certificate of Eligibility For applicant parts as an Excel file.
  - Passport Copy
  - Personal Photo
  - Document explaining how the applicant expects to defray their expenses, such as a bank account statement or scholarship certificate. The document must be in either English or Japanese.
  - JUIC may ask request additional documents depending on your application.
3. JUIC will submit the application to the Immigration Services Agency of Japan.
  - The Immigration Services Agency of Japan may request more documents for the Application for Certificate of Eligibility.
4. After processing the Application for Certificate of Eligibility, the Immigration Services Agency of Japan will send the completed Certificate of Eligibility to JUIC.
5. JUIC will email you about completing the Residency Track Procedures related to COVID-19.
6. After completing the Residency Track procedures JUIC will mail you the Certificate of Eligibility along with the Residency Track Pledge.
7. After you receive the Certificate of Eligibility and Residency Track Pledge you will be able to [apply for a visa](#).

## RESIDENCE STATUS

## Certificate of Eligibility

Link [How to insert circles in Excel](#)

## For applicant, part 2

申請人等作成用 2 P (「留学」)

For applicant, part 2 P ("Student")

在留資格認定証明書用

For certificate of eligibility

22 通学先 Place of study  
(1) 名称 Name of school **Juntendo University**  
(2) 所在地 Address **2-1-1 Hongo, Bunkyo-ku, Tokyo, 113-8421 Japan** (3) 電話番号 Telephone No. **03-3813-3111**

23 修学年数 (小学校～最終学歴) Total period of education (from elementary school to last institution of education) **18** 年 Years

24 最終学歴 (又は在学中の学校) Education (last school or institution) or present school  
(1) 在籍状況 ☒ 卒業 ☐ 在学中 ☐ 休学中 ☐ 中退  
Registered enrollment Graduated In school Temporary absence Withdrawal  
☐ 大学院 (博士) ☐ 大学院 (修士) ☐ 大学 ☐ 短期大学 ☐ 専門学校  
Doctor Master Bachelor Junior college College of technology  
☐ 高等学校 ☐ 中学校 ☐ 小学校 ☐ その他 ( )  
Senior high school Junior high school Elementary school Others  
(2) 学校名 Name of the school **Los Angeles University** (3) 卒業又は卒業見込み年月 **2020** 年 **5** 月  
Date of graduation or expected graduation Year Month

25 日本語能力 (専修学校又は各種学校において日本語教育以外の教育を受ける場合に記入)  
Japanese language ability (Fill in the followings when the applicant plans to study at advanced vocational school or vocational school (except Japanese language))  
☐ 試験による証明 Proof based on a Japanese language test  
(1) 試験名 Name of the test (2) 級又は点数 Attained level or score  
☐ 日本語教育を受けた教育機関及び期間 Organization and period to have received Japanese language education  
機関名 Organization **LEAVE THIS SECTION BLANK**  
期間: 年 月 から 年 月 まで  
Period from Year Month to Year Month  
☐ その他 Others

26 日本語学習歴 (高等学校において教育を受ける場合に記入)  
Japanese education history (Fill in the followings when the applicant plans to study in high school)  
日本語の教育又は日本語による教育を受けた教育機関及び期間  
Organization and period to have received Japanese language education / received education by Japanese language  
機関名 Organization **LEAVE THIS SECTION BLANK**  
期間: 年 月 から 年 月 まで  
Period from Year Month to Year Month

27 滞在費の支弁方法等 (生活費、学費及び家賃について記入すること。) ※複数選択可  
Method of support to pay for expenses while in Japan (fill in with regard to living expenses, tuition and rent) \* multiple answers possible  
(1) 支弁方法及び月平均支弁額 Method of support and an amount of support per month (average)  
☐ 本人負担 円 ☒ 在外経費支弁者負担 **100,000** 円  
Self Yen Supporter living abroad Yen  
☐ 在日経費支弁者負担 円 ☒ 奨学金 **100,000** 円  
Supporter in Japan Yen Scholarship Yen  
☐ その他 円  
Others Yen  
(2) 経費支弁者 (複数人いる場合は全てについて記入すること。) ※任意様式の別紙可  
Supporter (If there is more than one, give information on all of the supporters.) \* another paper may be attached, which does not have to use a prescribed format.  
① 氏名 **Mary Turner**  
Name  
② 住所 **50 Los Angeles Drive, Los Angeles, CA, 12345, USA** 電話番号 **(123) 123-4567**  
Address Telephone No.  
③ 職業 (勤務先の名称) **Doctor** 電話番号 **(123) 123-4567**  
Occupation (place of employment) Telephone No.  
④ 年収 **5,000,000** 円  
Annual income Yen

22. (2) Address and telephone number of the campus where you will study.

25. - Leave these  
26. questions blank.

27. Select all of the options that apply to you from (1) - (5)

(2) If you are not being supported by someone abroad leave this section blank.

(2) ① If you are supported by more than one person provide an additional document listing the details.

## For applicant, part 3

申請人等作成用 3 P (「留学」)

在留資格認定証明書用

For applicant, part 3 P ("Student")

For certificate of eligibility

<p>(3)申請人との関係 (上記(1)で在外経費支弁者負担又は在日経費支弁者負担を選択した場合に記入) Relationship with the applicant (Check one of the followings when your answer to the question 27(1) is supporter living abroad or Japan)</p> <table border="0"><tr><td><input type="checkbox"/> 夫 Husband</td><td><input type="checkbox"/> 妻 Wife</td><td><input type="checkbox"/> 父 Father</td><td><input type="checkbox"/> 母 Mother</td><td><input checked="" type="checkbox"/> 祖父 Grandfather</td><td><input type="checkbox"/> 祖母 Grandmother</td><td><input type="checkbox"/> 養父 Foster father</td><td><input type="checkbox"/> 養母 Foster mother</td></tr><tr><td><input type="checkbox"/> 兄弟姉妹 Brother / Sister</td><td colspan="2"><input type="checkbox"/> 叔父 (伯父)・叔母 (伯母) Uncle / Aunt</td><td colspan="2"><input type="checkbox"/> 受入教育機関 Educational institution</td><td colspan="3"><input type="checkbox"/> 友人・知人 Friend / Acquaintance</td></tr><tr><td colspan="2"><input type="checkbox"/> 友人・知人の親族 Relative of friend / acquaintance</td><td colspan="6"><input type="checkbox"/> 取引関係者・現地企業等職員 Business connection / Personnel of local enterprise</td></tr><tr><td colspan="2"><input type="checkbox"/> 取引関係者・現地企業等職員の親族 Relative of business connection / personnel of local enterprise</td><td colspan="6"><input type="checkbox"/> その他 ( ) Others</td></tr></table> <p>(4)奨学金支給機関 (上記(1)で奨学金を選択した場合に記入) ※複数選択可 Organization which provide scholarship (Check one of the following when the answer to the question 27(1) is scholarship) * multiple answers possible</p> <table border="0"><tr><td><input type="checkbox"/> 外国政府 Foreign government</td><td><input type="checkbox"/> 日本国政府 Japanese government</td><td><input type="checkbox"/> 地方公共団体 Local government</td></tr><tr><td colspan="2"><input type="checkbox"/> 公益社団法人又は公益財団法人 ( ) Public interest incorporated association / Public interest incorporated foundation</td><td><input checked="" type="checkbox"/> その他 ( Sato Scholarship ) Others</td></tr></table>		<input type="checkbox"/> 夫 Husband	<input type="checkbox"/> 妻 Wife	<input type="checkbox"/> 父 Father	<input type="checkbox"/> 母 Mother	<input checked="" type="checkbox"/> 祖父 Grandfather	<input type="checkbox"/> 祖母 Grandmother	<input type="checkbox"/> 養父 Foster father	<input type="checkbox"/> 養母 Foster mother	<input type="checkbox"/> 兄弟姉妹 Brother / Sister	<input type="checkbox"/> 叔父 (伯父)・叔母 (伯母) Uncle / Aunt		<input type="checkbox"/> 受入教育機関 Educational institution		<input type="checkbox"/> 友人・知人 Friend / Acquaintance			<input type="checkbox"/> 友人・知人の親族 Relative of friend / acquaintance		<input type="checkbox"/> 取引関係者・現地企業等職員 Business connection / Personnel of local enterprise						<input type="checkbox"/> 取引関係者・現地企業等職員の親族 Relative of business connection / personnel of local enterprise		<input type="checkbox"/> その他 ( ) Others						<input type="checkbox"/> 外国政府 Foreign government	<input type="checkbox"/> 日本国政府 Japanese government	<input type="checkbox"/> 地方公共団体 Local government	<input type="checkbox"/> 公益社団法人又は公益財団法人 ( ) Public interest incorporated association / Public interest incorporated foundation		<input checked="" type="checkbox"/> その他 ( Sato Scholarship ) Others
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28	卒業後の予定 Plans after graduation																																						
<input checked="" type="checkbox"/> 帰国 Return to home country																																							
<input type="checkbox"/> 日本での進学 Enter school of higher education in Japan																																							
<input type="checkbox"/> 日本での就職 Find work in Japan																																							
<input type="checkbox"/> その他 ( ) Others																																							
29	本邦における申請人の監護人 (通学先が中学校又は小学校の場合に記入) Actual guardian in Japan ( Fill in the following if the applicant is to study at a junior high school or elementary school )																																						
<table border="1"><tr><td>(1)氏名 Name</td><td>(2)本人との関係 Relationship with the applicant</td></tr><tr><td colspan="2" style="text-align: center;"><b>LEAVE THIS SECTION BLANK</b></td></tr><tr><td>(3)住所 Address</td><td></td></tr><tr><td>電話番号 Telephone No.</td><td>携帯電話番号 Cellular Phone No.</td></tr></table>		(1)氏名 Name	(2)本人との関係 Relationship with the applicant	<b>LEAVE THIS SECTION BLANK</b>		(3)住所 Address		電話番号 Telephone No.	携帯電話番号 Cellular Phone No.																														
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30	申請人、法定代理人、法第7条の2第2項に規定する代理人 Applicant, legal representative or the authorized representative, prescribed in Paragraph 2 of Article 7-2.																																						
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<p>注 意 申請書作成後申請までに記載内容に変更が生じた場合、申請人(代理人)が変更箇所を訂正し、署名すること。 申請書作成年月日は申請人(代理人)が自署すること。 Attention In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (representative) must correct the part concerned and sign their name. The date of preparation of the application form must be written by the applicant (representative).</p>																																							
※ 取次者 Agent or other authorized person																																							
<table border="1"><tr><td>(1)氏名 Name</td><td>(2)住所 Address</td></tr><tr><td>(3)所属機関等 Organization to which the agent belongs</td><td>電話番号 Telephone No.</td></tr></table>		(1)氏名 Name	(2)住所 Address	(3)所属機関等 Organization to which the agent belongs	電話番号 Telephone No.																																		
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(3)所属機関等 Organization to which the agent belongs	電話番号 Telephone No.																																						

(4) If you will not receive a scholarship leave this section blank

28. Select the option that applies to you

29. - Leave these  
30. questions blank.

# CERTIFICATE OF ELIGIBILITY EXAMPLE

## Residence Status "Cultural Activities"

### For applicant, part 1

別記第六号の三様式(第六条の二関係)  
申請人等作成用 1  
For applicant, part 1

日本国政府法務省  
Ministry of Justice, Government of Japan

在留資格認定証明書交付申請書 APPLICATION FOR CERTIFICATE OF ELIGIBILITY		写真 Photo 40mm × 30mm																																				
法務大臣殿 To the Minister of Justice																																						
出入国管理及び難民認定法第7条の2の規定に基づき、次のとおり同法第7条第1項第2号に掲げる条件に適合している旨の証明書の交付を申請します。 Pursuant to the provisions of Article 7-2 of the Immigration Control and Refugee Recognition Act, I hereby apply for the certificate showing eligibility for the conditions provided for in 7, Paragraph 1, Item 2 of the said Act.																																						
1 国籍・地域 Nationality/Region	United States of America		2 生年月日 Date of birth																																			
3 氏名 Name	TURNER ELIZABETH																																					
4 性別 Sex	男 / 女 Male / Female	5 出生地 Place of birth	Los Angeles, California, USA																																			
7 職業 Occupation	Researcher																																					
8 日本における居住地 Home town/city	Los Angeles, California, USA																																					
9 日本における連絡先 Address in Japan	2-1-1, Hongo, Bunkyo-ku, Tokyo 113-8421 JAPAN																																					
電話番号 Telephone No.	03-3813-3111																																					
携帯電話番号 Cellular phone No.	N/A																																					
10 旅券 Passport	(1) 番号 Number	(2) 有効期限 Date of expiration																																				
	AB1234567	2030 年 1 月 17 日																																				
11 入国目的(次のいずれか該当するものを選んでください。) Purpose of entry: check one of the following																																						
<input type="checkbox"/> I「教授」 <input type="checkbox"/> I「教育」 <input type="checkbox"/> J「芸術」 <input checked="" type="checkbox"/> J「文化活動」 <input type="checkbox"/> K「宗教」 <input type="checkbox"/> L「報道」 <input type="checkbox"/> "Professor" <input type="checkbox"/> "Instructor" <input type="checkbox"/> "Artist" <input type="checkbox"/> "Cultural Activities" <input type="checkbox"/> "Religious Activities" <input type="checkbox"/> "Journalist" <input type="checkbox"/> L「企業内転勤」 <input type="checkbox"/> L「研究(転勤)」 <input type="checkbox"/> M「経営・管理」 <input type="checkbox"/> N「研究」 <input type="checkbox"/> N「技術・人文知識・国際業務」 <input type="checkbox"/> "Intra-company Transferee" <input type="checkbox"/> "Researcher (Transferee)" <input type="checkbox"/> "Business Manager" <input type="checkbox"/> "Researcher" <input type="checkbox"/> "Engineer / Specialist in Humanities / International Services" <input type="checkbox"/> N「介護」 <input type="checkbox"/> N「技能」 <input type="checkbox"/> N「特定活動(研究活動等)」 <input type="checkbox"/> N「特定活動(本邦大学卒業生)」 <input type="checkbox"/> "Nursing Care" <input type="checkbox"/> "Skilled Labor" <input type="checkbox"/> "Designated Activities (Researcher or IT engineer of a designated org)" <input type="checkbox"/> "Designated Activities (Graduate from a university in Japan)" <input type="checkbox"/> V「特定技能(1号)」 <input type="checkbox"/> V「特定技能(2号)」 <input type="checkbox"/> O「興行」 <input type="checkbox"/> P「留学」 <input type="checkbox"/> Q「研修」 <input type="checkbox"/> "Specified Skilled Worker (i)" <input type="checkbox"/> "Specified Skilled Worker (ii)" <input type="checkbox"/> "Entertainer" <input type="checkbox"/> "Student" <input type="checkbox"/> "Trainee" <input type="checkbox"/> Y「技能実習(1号)」 <input type="checkbox"/> Y「技能実習(2号)」 <input type="checkbox"/> Y「技術者訓練(3号)」 <input type="checkbox"/> R「家族滞在」 <input type="checkbox"/> "Technical Intern Training (i)" <input type="checkbox"/> "Technical Intern Training (ii)" <input type="checkbox"/> "Technical Intern Training (iii)" <input type="checkbox"/> "Dependent" <input type="checkbox"/> R「特定活動(研究活動等)」 <input type="checkbox"/> R「特定活動(EPA家族)」 <input type="checkbox"/> R「特定活動(本邦大卒者家族)」 <input type="checkbox"/> "Designated Activities (Dependent of Researcher or IT engineer of a designated org)" <input type="checkbox"/> "Designated Activities (Dependent of EPA)" <input type="checkbox"/> "Designated Activities (Dependent of Graduate from a university in Japan)" <input type="checkbox"/> T「日本人の配偶者等」 <input type="checkbox"/> T「永住者の配偶者等」 <input type="checkbox"/> T「定住者」 <input type="checkbox"/> "Spouse or Child of Japanese National" <input type="checkbox"/> "Spouse or Child of Permanent Resident" <input type="checkbox"/> "Long Term Resident" <input type="checkbox"/> U「その他」 <input type="checkbox"/> "Highly Skilled Professional(i)(a)" <input type="checkbox"/> "Highly Skilled Professional(i)(b)" <input type="checkbox"/> "Highly Skilled Professional(i)(c)" <input type="checkbox"/> Others																																						
12 入国予定年月日 Date of entry	2022 年 3 月 15 日																																					
13 上陸予定港 Port of entry	Narita Airport																																					
14 滞在予定期間 Intended length of stay	1 year																																					
15 査証申請予定地 Intended place to apply for visa	Japanese Embassy in the USA																																					
16 過去の出入国履歴 Past entry into / departure from Japan	有 / 無 Yes / No																																					
(上記で「有」を選択した場合) Return(s) 直近の出入国履歴 The latest entry from	2019 年 1 月 15 日 から 2019 年 1 月 30 日																																					
17 過去の在留資格認定証明書交付申請履歴 Past history of applying for a certificate of eligibility	有 / 無 Yes / No																																					
(上記で「有」を選択した場合) Return(s) (うち不交付となった回数) time(s) (Of these applications, the number of times of non-issuance)	回 回																																					
18 犯罪を理由とする処分を受けたことの有無(日本国外におけるものを含む。)(※交通違反等による処分を含む。) Criminal record (in Japan / overseas): Including dispositions due to traffic violations, etc.	有 / 無 Yes / No																																					
20 退去強制又は出国命令による出国の有無 Departure by deportation / departure order	有 / 無 Yes / No																																					
(上記で「有」を選択した場合) Return(s) 直近の送還履歴 The latest departure by deportation	年 月 日																																					
21 在日親族(父・母・配偶者・子・兄弟姉妹・祖父母・叔(伯)父・叔(伯)母など)及び同居者 Family in Japan (father, mother, spouse, children, siblings, grandparents, uncle, aunt or others) and cohabitants	有 / 無 Yes / No																																					
<table border="1"> <thead> <tr> <th>続柄 Relationship</th> <th>氏名 Name</th> <th>生年月日 Date of birth</th> <th>国籍・地域 Nationality/Region</th> <th>同居予定の有無 Intended to reside with applicant or not</th> <th>勤務先名称・通学先名称 Place of employment/school</th> <th>在留カード番号 特別永住者証明書番号 Residence card number Special Permanent Resident Certificate number</th> </tr> </thead> <tbody> <tr> <td>Brother</td> <td>John Turner</td> <td>86/1/22</td> <td>USA</td> <td>有 / 無 Yes / No</td> <td>Japan University</td> <td>AB12345678CD</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>有 / 無 Yes / No</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>有 / 無 Yes / No</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>有 / 無 Yes / No</td> <td></td> <td></td> </tr> </tbody> </table>				続柄 Relationship	氏名 Name	生年月日 Date of birth	国籍・地域 Nationality/Region	同居予定の有無 Intended to reside with applicant or not	勤務先名称・通学先名称 Place of employment/school	在留カード番号 特別永住者証明書番号 Residence card number Special Permanent Resident Certificate number	Brother	John Turner	86/1/22	USA	有 / 無 Yes / No	Japan University	AB12345678CD					有 / 無 Yes / No							有 / 無 Yes / No							有 / 無 Yes / No		
続柄 Relationship	氏名 Name	生年月日 Date of birth	国籍・地域 Nationality/Region	同居予定の有無 Intended to reside with applicant or not	勤務先名称・通学先名称 Place of employment/school	在留カード番号 特別永住者証明書番号 Residence card number Special Permanent Resident Certificate number																																
Brother	John Turner	86/1/22	USA	有 / 無 Yes / No	Japan University	AB12345678CD																																
				有 / 無 Yes / No																																		
				有 / 無 Yes / No																																		
				有 / 無 Yes / No																																		

(注) 裏面参照の上、申請に必要な書類を作成して下さい。

Note: Please fill in forms required for application. (See notes on reverse side.)

(注) 申請書に事実と異なる記載をしたことが判明した場合には、不利益な扱いを受けることがあります。

Note: In case of to be found that you have misrepresented the facts in an application, you will be unfavorably treated in the process.

Photo  
- Plain Background  
- Photo taken within the last 3 months  
- No hats  
- Clear and sharp

3. Write your full name as listed on your passport.

9. Address and telephone of the campus where you will study. Cellphone number is not necessary.

12. Your expected date of arrival.

13. May change after purchasing your airplane ticket.

14. Length of your program in Jun-tendo University.

16. Japanese Embassy or Consulate where you will submit your visa application.

17. If you have not visited Japan before circle "No".

21. If you do not have any family members living in Japan circle "No".

Link [How to insert circles in Excel.](#)



## For applicant, part 2

申請人等作成用 2 J (「芸術」・「文化活動」)

For applicant, part 2 J ("Artist" / "Cultural Activities")

在留資格認定証明書用

For certificate of eligibility

22 勤務先又は活動先 ※ (2)及び(3)については、主たる勤務又は活動場所の所在地及び電話番号を記載すること。  
Place of employment or activity For sub-items (2) and (3), give the address and telephone number of your principal place of employment/activity.

(1)名称 Juntendo University 支店・事業所・研究室名 Department of Dermatology and Allergology  
Name Name of branch, office or research room

指導教員氏名 (収入を伴わない学術上の活動を行うために「文化活動」での入国を希望する場合に記入)  
Name of professor (Fill in the following if the applicant wishes to enter Japan to engage in academic activities that provide no income under the status of residence of "Cultural Activities")  
Susumu Sato, M.D., Ph.D.

(2)所在地 2-1-1 Hongo, Bunkyo-ku, Tokyo, 113-8421 Japan (3)電話番号 03-3813-3111  
Address Telephone No.

23 活動内容 Type of activity

(1)「芸術」での入国を希望する場合 Fill in this section if the applicant wishes to enter Japan with the status of residence of "Artist".  
☐ 著述家 ☐ 著述家(指導) ☐ 美術家・写真家 ☐ 美術家(指導)・写真家(指導)  
Author Author (teaching) Artist/photographer Artist (teaching)/photographer (teaching)  
☐ 音楽家・舞台芸術家 ☐ 音楽家(指導)・舞台芸術家(指導) ☐ その他( )  
Musician/stage artist Musician (teaching)/stage artist (teaching) Others

(2)「文化活動」での入国を希望する場合 Fill in this section if the applicant wishes to enter Japan with the status of residence of "Cultural Activities".  
☐ 芸術上の活動 ( )  
Artistic activities  
☒ 学術上の活動 ( Research )  
Academic activities  
☐ 我が国特有の文化又は技芸についての専門的な研究 ( )  
Pursuing specific studies on Japanese culture or arts  
☐ 専門家の指導を受けて我が国特有の文化又は技芸を修得する活動 ( )  
Learning and acquiring Japanese culture or arts under the guidance of expert

24 経歴(外国におけるものを含む) Personal history(including those in a foreign country)

始期 Start		終期 Finish		経歴 Personal history	始期 Start		終期 Finish		経歴 Personal history
年 Year	月 Month	年 Year	月 Month		年 Year	月 Month	年 Year	月 Month	
2005	9	2009	5	Los Angeles University, BA	2016	9	2019	8	Los Angeles Hospital, Fellowship
2009	8	2013	5	Los Angeles University, MD	2019	9	Present		Los Angeles Hospital, Attending Physician
2013	7	2016	7	Los Angeles University, Residency					

(25は「文化活動」での入国を希望する場合に記入)  
(Fill in 25 in case of desiring to enter Japan by status of residence "Cultural Activities".)

25 滞在費支弁方法 Method of support to pay for expenses while in Japan

(1)支弁方法及び月平均支弁額 Method of support and an amount of support per month (average)

☐ 本人負担 円 ☐ 在外経費支弁者負担 円  
Self Yen Supporter living abroad Yen

☐ 在日経費支弁者負担 円 ☐ 奨学金 円  
Supporter in Japan Yen Scholarship Yen

☐ その他 円  
Others Yen

(2)送金・携行等の別 Remittances from abroad or carrying cash

☒ 外国からの携行 5,000,000 円 ☒ 外国からの送金 200,000 円  
Carrying from abroad Yen Remittances from abroad Yen

(携行者) Self (携行時期) 2022/3/15 ( ) ☐ その他  
Name of the individual carrying cash Date and time of carrying cash Others Yen

22. (2) Address and telephone number of the campus where you will study.

23. (1) Leave this question blank.

23. (2) Select "Academic Activities" and list the academic activities you will complete

24. List your academic and employment history.

25. Select all of the options that apply to you from (1) - (2)

For applicant, part 3

申請人等作成用 3 J (「芸術」・「文化活動」)

在留資格認定証明書用

For applicant, part 3 J ("Artist" / "Cultural Activities")

For certificate of eligibility

26 申請人, 法定代理人, 法第7条の2第2項に規定する代理人

Applicant, legal representative or the authorized representative, prescribed in Paragraph 2 of Article 7-2.

(1)氏 名  
Name

(2)本人との関係  
Relationship with the applicant

(3)住 所  
Address

携帯電話番号  
Cellular Phone No.

電話番号  
Telephone No.

以上の記載内容は事実と相違ありません。

I hereby declare that the statement given above is true and correct.

申請人(代理人)の署名／申請書作成年月日

Signature of the applicant (representative) / Date of filing in this form

LEAVE THIS SECTION BLANK

年 月 日

Year Month Day

注 意

申請書作成後申請までに記載内容に変更が生じた場合, 申請人(代理人)が変更箇所を訂正し, 署名すること。

申請書作成年月日は申請人(代理人)が自署すること。

Attention

In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (representative) must correct the part concerned and sign their name.

The date of preparation of the application form must be written by the applicant (representative).

※ 取次者

Agent or other authorized person

(1)氏 名  
Name

(2)住 所  
Address

(3)所属機関等  
Organization to which the agent belongs

電話番号  
Telephone No.

# CERTIFICATE OF ELIGIBILITY EXAMPLE

## Residence Status "Professor"

### For applicant, part 1

別記第六号の三様式(第六条の二関係)  
申請人等作成用 1

日本国政府法務省  
Ministry of Justice, Government of Japan

在留資格認定証明書交付申請書  
APPLICATION FOR CERTIFICATE OF ELIGIBILITY

法務大臣殿  
To the Minister of Justice

出入国管理及び難民認定法第7条の2の規定に基づき、次のとおり同法第7条第1項第2号に掲げる条件に適合している旨の証明書の交付を申請します。  
Pursuant to the provisions of Article 7-2 of the Immigration Control and Refugee Recognition Act, I hereby apply for the certificate showing eligibility for the conditions provided for in 7, Paragraph 1, Item 2 of the said Act.

1 国籍・地域 **United States of America** 2 生年月日 **1988** 年 **12** 月 **31** 日  
Nationality/Region Date of birth

3 氏名 **TURNER ELIZABETH**  
Name

4 性別 **女** 5 出生地 **Los Angeles, California, USA** 6 配偶者の有無 **無**  
Sex Male / Female Place of birth Marital status

7 職業 **Researcher** 8 本国における居住地 **Los Angeles, California, USA**  
Occupation Home town/city

9 日本における連絡先 **2-1-1, Hongo, Bunkyo-ku, Tokyo 113-8421 JAPAN**  
Address in Japan

電話番号 **03-3813-3111** 携帯電話番号 **N/A**  
Telephone No. Cellular phone No.

10 旅券 (1) 番号 **AB1234567** (2) 有効期限 **2030** 年 **1** 月 **17** 日  
Passport Number Date of expiration

11 入国目的 (次のいずれか該当するものを選んでください。)  
Purpose of entry: check one of the following  
☒ I「教授」 ☐ I「教育」 ☐ J「芸術」 ☐ J「文化活動」 ☐ K「宗教」 ☐ L「報道」  
☐ "Professor" ☐ "Instructor" ☐ "Artist" ☐ "Cultural Activities" ☐ "Religious Activities" ☐ "Journalist"  
☐ L「企業内転勤」 ☐ L「研究(転勤)」 ☐ M「経営・管理」 ☐ N「研究」 ☐ N「技術・人文知識・国際業務」  
☐ "Intra-company Transferee" ☐ "Researcher (Transferee)" ☐ "Business Manager" ☐ "Researcher" ☐ "Engineer / Specialist in Humanities / International Services"  
☐ N「介護」 ☐ N「技能」 ☐ N「特定活動(研究活動等)」 ☐ N「特定活動(本邦大学卒業生)」  
☐ "Nursing Care" ☐ "Skilled Labor" ☐ "Designated Activities (Researcher or IT engineer of a designated org)" ☐ "Designated Activities (Graduate from a university in Japan)"  
☐ V「特定技能(1号)」 ☐ V「特定技能(2号)」 ☐ O「興行」 ☐ P「留学」 ☐ Q「研修」  
☐ "Specified Skilled Worker (i)" ☐ "Specified Skilled Worker (ii)" ☐ "Entertainer" ☐ "Student" ☐ "Trainee"  
☐ Y「技能実習(1号)」 ☐ Y「技能実習(2号)」 ☐ Y「技術実習(3号)」 ☐ R「家族滞在」  
☐ "Technical Intern Training (i)" ☐ "Technical Intern Training (ii)" ☐ "Technical Intern Training (iii)" ☐ "Dependent"  
☐ R「特定活動(研究活動等家族)」 ☐ R「特定活動(EPA家族)」 ☐ R「特定活動(本邦大学卒業生)」  
☐ "Designated Activities (Dependent of Researcher or IT engineer of a designated org)" ☐ "Designated Activities (Dependent of EPA)" ☐ "Designated Activities (Dependent of Graduate from a university in Japan)"  
☐ T「日本人の配偶者等」 ☐ T「永住者の配偶者等」 ☐ T「定住者」  
☐ "Spouse or Child of Japanese National" ☐ "Spouse or Child of Permanent Resident" ☐ "Long Term Resident"  
☐ 「高度専門職(1号イ)」 ☐ 「高度専門職(1号ロ)」 ☐ 「高度専門職(1号ハ)」 ☐ U「その他」  
☐ "Highly Skilled Professional(i)(a)" ☐ "Highly Skilled Professional(i)(b)" ☐ "Highly Skilled Professional(i)(c)" ☐ Others

12 入国予定年月日 **2022** 年 **3** 月 **15** 日 13 上陸予定港 **Narita Airport**  
Date of entry Port of entry

14 滞在予定期間 **1 year** 15 同伴者の有無 **無**  
Intended length of stay Accompanying persons, if any

16 査証申請予定地 **Japanese Embassy in the USA**  
Intended place to apply for visa

17 過去の出入国歴 **有** (上記で「有」を選択した場合) (Fill in the followings when the answer is "Yes")  
Past entry into / departure from Japan Yes / No

回数 **2** 回 直近の出入国歴 **2019** 年 **1** 月 **15** 日 から **2019** 年 **1** 月 **30** 日  
time(s) The latest entry from to Year Month Day

18 過去の在留資格認定証明書交付申請歴 **有** (上記で「有」を選択した場合) (Fill in the followings when the answer is "Yes")  
Past history of applying for a certificate of eligibility Yes / No

回数 回 (うち不交付となった回数) 回  
time(s) (Of these applications, the number of times of non-issuance) time(s)

19 犯罪を理由とする処分を受けたことのある無 (日本国外におけるものを含む。) ※交通違反等による処分を含む。  
Criminal record (in Japan / overseas)※Including dispositions due to traffic violations, etc.  
有 (具体的な内容) ) / **無**  
Yes (Detail: ) / No

20 退去強制又は出国命令による出国の有無 **有** (上記で「有」を選択した場合) (Fill in the followings when the answer is "Yes")  
Departure by deportation / departure order Yes / No

回数 回 直近の送還歴 年 月 日  
time(s) The latest departure by deportation Year Month Day

21 在日親族(父・母・配偶者・子・兄弟姉妹・祖父・祖母・叔(伯)父・叔(伯)母など)及び同居者  
Family in Japan (father, mother, spouse, children, siblings, grandparents, uncle, aunt or others) and cohabitants  
**有** (「有」の場合は、以下の欄に在日親族及び同居者を記入してください。) / **無**  
Yes (if yes, please fill in your family members in Japan and co-residents in the following columns) / No

続柄 Relationship	氏名 Name	生年月日 Date of birth	国籍・地域 Nationality/Region	同居予定の有無 Intended to reside with applicant or not	勤務先名称・通学先名称 Place of employment/school	在留カード番号 特別永住者証明書番号 Residence card number Special Permanent Resident Certificate number
Brother	John Turner	86/1/22	USA	<b>有</b>	Japan University	AB12345678CD
				有/無		
				有/無		
				有/無		
				有/無		

※ 31について、有効な旅券を所持する場合は、旅券の身分事項ページのとおりに記載してください。  
Regarding item 31, if you possess your valid passport, please fill in your name as shown in the passport.  
21については、記載欄が不足する場合は別紙に記入して添付すること。なお、「研修」、「技能実習」に係る申請の場合は、「在日親族」のみ記載してください。  
Regarding item 21, there is not enough space in the given columns to write in all of your family in Japan, fill in and attach a separate sheet.  
In addition, take note that you are only required to fill in your family members in Japan for applications pertaining to "Trainee" or "Technical Intern Training".

(注) 裏面参照の上、申請に必要な書類を作成して下さい。  
Note: Please fill in forms required for application. (See notes on reverse side.)  
(注) 申請書に事実と異なる記載をしたことが判明した場合には、不利益な扱いを受けることがあります。  
Note: In case of it to be found that you have misrepresented the facts in an application, you will be unfavorably treated in the process.

Photo  
- Plain Background  
- Photo taken within the last 3 months  
- No hats  
- Clear and sharp

3. Write your full name as listed on your passport.

9. Address and telephone of the campus where you will study. Cellphone number is not necessary.

12. Your expected date of arrival.

13. May change after purchasing your airplane ticket.

14. Length of your program in Jun-ten-do University.

16. Japanese Embassy or Consulate where you will submit your visa application.

17. If you have not visited Japan before circle "No".

21. If you do not have any family members living in Japan circle "No".

Link [How to insert circles in Excel.](#)



## For applicant, part 2

申請人等作成用 2 I (「高度専門職(1号イ)」・「教授」・「教育」)

For applicant, part 2 I ("Highly Skilled Professional(I)(a)" / "Professor" / "Instructor")

在留資格認定証明書用

For certificate of eligibility

22 稼働先 ※ (2)及び(3)については、主たる勤務場所の所在地及び電話番号を記載すること。  
Place of work For sub-items (2) and (3), give the address and telephone number of your principal place of work.

(1)名称 **Juntendo University**

(2)所在地 **2-1-1, Hongo, Bunkyo-ku, Tokyo 113-8421 JAPAN** (3)電話番号 **03-3813-3111**  
Address Telephone No.

23 最終学歴 Education (last school or institution)

(1) ☐ 本邦 ☒ 外国  
Japan foreign country

(2) ☒ 大学院 (博士) ☐ 大学院 (修士) ☐ 大学 ☐ 短期大学 ☐ 専門学校  
Doctor Master Bachelor Junior college College of technology

☐ 高等学校 ☐ 中学校 ☐ その他 ( )  
Senior high school Junior high school Others

(3)学校名 **Los Angeles University** (4)卒業年月日 **2018** 年 **5** 月 **5** 日  
Name of school Date of graduation Year Month Day

24 専攻・専門分野 Major field of study  
(23で大学院(博士)～短期大学の場合) (Check one of the followings when the answer to the question 23 is from doctor to junior college)

☐ 法学 ☐ 経済学 ☐ 政治学 ☐ 商学 ☐ 経営学 ☐ 文学 ☐ 語学 ☐ 社会学 ☐ 歴史学  
Law Economics Politics Commercial science Business Literature Linguistics Sociology History

☐ 心理学 ☐ 教育学 ☐ 芸術学 ☐ その他人文・社会科学 ( )  
Psychology Education Science of art Others(cultural / social science)

☒ 理学 ☐ 化学 ☐ 工学 ☐ 農学 ☐ 水産学 ☐ 薬学 ☐ 医学 ☐ 歯学  
Science Chemistry Engineering Agriculture Fisheries Pharmacy Medicine Dentistry

☐ その他自然科学 ( ) ☐ 体育学 ☐ その他 ( )  
Others(natural science) Sports science Others

(23で専門学校の場合) (Check one of the followings when the answer to the question 23 is college of technology)

☐ 工業 ☐ 農業 ☐ 医療・衛生 ☐ 教育・社会福祉 ☐ 法律  
Engineering Agriculture Medical services / Hygienics Education / Social welfare Law

☐ 商業実務 ☐ 服飾・家政 ☐ 文化・教養 ☐ その他 ( )  
Practical commercial business Dress design / Home economics Culture / Education Others

25 職歴 (外国におけるものを含む) Work experience (including those in a foreign country)

入社				退社				勤務先名称 Place of employment
年	月	年	月	年	月	年	月	
2018	6	Present						Los Angeles University, Post Doc

(26から28までは「教育」での入国を希望する場合に記入)  
(Fill in 26 to 28 when you desire to enter Japan by status of residence "Instructor")

26 教育に係る免許の有無 有・無 27 教育しようとする科目に係る実務経験年数 年  
Teacher's certificate Yes / No Teaching experience of the subject that the applicant is planning to teach Year(s)

28 外国語による教育をしようとする場合は当該外国語により教育を受けた期間 年  
Total period of receiving the foreign language education in case that the applicant is planning to teach the foreign language Year(s)

29 申請人、法定代理人、法第7条の2第2項に規定する代理人  
Applicant, legal representative or the authorized representative, prescribed in Paragraph 2 of Article 7-2.

(1)氏名 (2)本人との関係  
Name Relationship with the applicant

(3)住所  
Address

電話番号 携帯電話番号  
Telephone No. Cellular Phone No.

以上の記載内容は事実と相違ありません。  
申請人(代理人)の署名／申請書作成年月日  
I hereby declare that the statement given above is true and correct.  
Signature of the applicant (representative) / Date of filling in this form

**LEAVE THIS SECTION BLANK** 年 月 日  
Year Month Day

注 意 申請書作成後申請までに記載内容に変更が生じた場合、申請人(代理人)が変更箇所を訂正し、署名すること。  
申請書作成年月日は申請人(代理人)が自署すること。  
Attention In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (representative) must correct the part concerned and sign their name.  
The date of preparation of the application form must be written by the applicant (representative).

※ 取次者 Agent or other authorized person

(1)氏名 (2)住所  
Name Address

(3)所属機関等 Organization to which the agent belongs 電話番号 Telephone No.

22. Campus where you are working.

26. - Only if applica-  
28. ble.29. Leave this ques-  
tion blank.

# USING EXCEL TO FILL IN THE APPLICATION DOCUMENTS

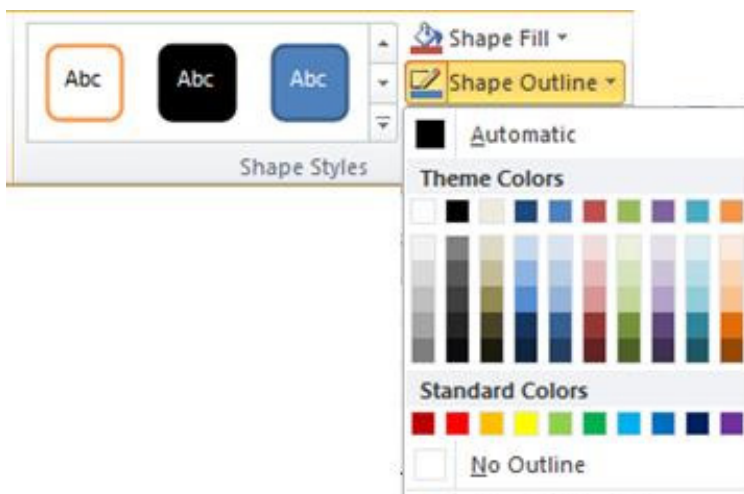
- International students and researchers who ask the International Center to help them complete the certificate of eligibility, extension of period of stay, or change of residence status procedures should submit the application forms to the International Center as excel files.
- The application files have a number of questions that require yes or no answers.
- Please complete the following procedures to indicate your response to a yes or no question on the application documents.

## Procedures

- Select the "Insert" tab in excel.
- Select the "Shape" icon.
- Select the circle icon.



- Make a circle.
- Select "No Outline" for "Shape Fill" and black for "Shape Outline".
- Adjust the size of the circle to indicate your response.



## Sample

