

# **Application Guidebook for AY 2023 Admission**

**Juntendo University Graduate School of Health  
and Sports Science**

**Master's Program**

### **Communication in the event of an unforeseen situation**

If any changes to the content of this recruitment guidelines arise due to the spread of Covid-19 or other matters, we will make an announcement via the website, etc., indicated below. Therefore, please pay special attention before applying and taking the examination.

Website of Juntendo University Graduate School of Health and Sports Science

<https://www.juntendo.ac.jp/hss/>

# Admission Policy in Master's Program

## **1. We seek students who are interested in gaining foundational scientific knowledge.**

We seek students who are motivated to explore scientific principles and to integrate these principles into strategies derived from sport science research. We train students who contribute to the promotion of sports from recreational to international levels.

## **2. We seek students who are interested in exploring societal values of sports.**

We seek students who apply social science research methods to understand the societal values of sports and their cultural and economic effects, through social phenomena that have significant impact on sport and society, such as sport business and sport mass communication. Based on management theory, we train students to apply knowledge derived from communication and organizational development research.

## **3. We seek students who are interested in constructing a scientific system of health promotion.**

We seek students who are interested in exploring and establishing comprehensive methods of health promotion that target development of a healthy life-style and comfortable environment in the community regardless of their disability status and age.

## **The acceptance of applicants with disabilities.**

It is the policy of Health and Sports Science to accept applicants with disabilities as far as possible. We provide preliminary consultation for applicants with disabilities who may require special arrangements during the entrance examinations and studies.

# Application Guidebook

## for AY 2023 Admission to Master's Program

### Juntendo University Graduate School of Health and Sports Science

#### 1. Number of students to be admitted

Admission capacity: 61 persons

#### 2. Application category and qualification for application

Application category	Qualification for application
General	<p>Any individual who meets or is expected to meet any of the following conditions by March 31, 2023:</p> <p>(1) The individual has graduated from a university prescribed by the School Education Act</p> <p>(2) The individual has been awarded a bachelor's degree pursuant to Article 104, paragraph 7, of the School Education Act</p> <p>(3) The individual has completed 16 years of academic curricula offered by an educational institution in a foreign country</p> <p>(4) The individual has been designated by the Minister of Education, Culture, Sports, Science and Technology This includes graduates of a specialized course (provided requirements, e.g. the term of study is 4 years or more, are met) of special training colleges designated by the Minister of Education, Culture, Sports, Science and Technology.</p> <p>(5) The individual has been recognized by Juntendo University Graduate School of Health and Sports Science as having the academic ability equivalent to or higher than that of a person who has graduated from a university specified by the School Education Act and have reached the age of 22 by March 31, 2023</p> <p>*If applicable to (5), please see (Note) below.</p>
Working adult	The individual has at least three years of professional experience (as of April 1, 2023) and falls under any of the qualification requirements (1) - (5) in the application category "General".
Sports	The individual has a high level of athletic history or coaching history and falls under any of the qualification requirements (1) - (5) in the application category "General".
Foreign national (International student)	<p>The individual is a foreign national and falls under any of the qualification requirements (1) - (5) in the application category "General".</p> <p>*An individual with the residence status of "permanent resident" or a special permanent resident does not fall under the application category of foreign national.</p> <p>*Those who currently live outside Japan can also apply for this category under the pre-arrival admission scheme. (The pre-arrival admission scheme is a scheme in Japan that allows foreign students to take the entrance examination for Japanese universities, while they are in their own country, and to obtain admission if they pass the examination.)</p>

(Note) Applicants planning to file an application according to the qualification (5) are subject to an examination of qualification for application in advance. Depending on your educational background, the examination may take a considerable amount of time. Therefore, please contact the university office indicated in "9. Where to submit your application documents and inquiries" **well in advance** and check the documents required for the examination.

#### <Deadline for application for examination of qualification for application>

Schedule-A examination preferred	Documents must be received no later than Tuesday, September 6, 2022 (Japan time)
Schedule-B examination preferred	Documents must be received no later than Wednesday, November 2, 2022 (Japan time)
Schedule-C examination preferred	Documents must be received no later than Thursday, January 5, 2023 (Japan time)

### 3. Class category

- (1) Sakura Class (daytime class): Classes are held during the daytime.
- (2) Hongo/Ochanomizu Class (night class): Classes are held during the Night-time.

**\*Applicants under the category of foreign national (international student), can only choose Sakura class (daytime class) in principle after enrollment.** For other application categories, choose the desired class.

\*Please refer to "11. Classes" for information on the class for AY2023.

### 4. Selecting your Research Supervisor

Please select your Research Supervisor. For information on Research Supervisors, please refer to [the brochure "Juntendo University Graduate School Health and Sports Science"](#).

We have Research Supervisor and Assistant Research Supervisor. If you choose one as an Assistant Research Supervisor, consult with him/her and decide on your Research Supervisor. Please fill in the application form with your Research Supervisor. Please check the [homepage](#) to see which the desired one is, Research Supervisor or Assistant Research Supervisor.

You can also contact Research Supervisor before applying. Especially applicants under the category of foreign national (international student) are recommended to contact Research Supervisor in advance. If you do not know the contact information of Research Supervisor or if this is the first time for you to contact him/her, please make contact using the email address listed in "9. Where to submit your application documents and inquiries" with information below:

1. University / School you graduated from (including faculty)
2. Graduation date (Month, Year)
3. Current job (if applicable)
4. The desired Research Supervisor
5. Theme and overview of the Research after enrollment in our university

If you do not know which Research Supervisor to seek for your research theme, please fill out the [inquiry form](#) on our website and send it to the email address listed in "9. Submission of application documents and contact information". After we receive the form, we will consider the candidate teacher and inform you. As it will take more than 3 business days to respond, please contact us well in advance.

### 5. Selection procedure

Decisions on the selection of successful candidates are made based on the results of the interview examination.

### 6. Entrance examination schedule (From application to enrollment procedures)

\*The described date and time are based on Japan time.

	Schedule A	Schedule B	Schedule C
Application period	Tuesday, September 22, 2022 - Monday, October 3, 2022 (no later)	Thursday, November 17, 2022 - Thursday, December 1, 2022 (no later)	Wednesday, January 18, 2023 - Wednesday, February 1, 2023 (no later)
Applications must be submitted by registered mail only and cannot be accepted over the counter. Please check "9. Where to submit your application documents and inquiries" for the mailing address.			



	Schedule A	Schedule B	Schedule C
Date of entrance examination	Saturday, October 22, 2022	Saturday, December 17, 2022	Sunday, February 19, 2023
An interview test (*) will be held on the above schedule. We will inform you of the start time after receiving the application. *The interview will be conducted, in principle, online using the web conferencing system Zoom. Check "7. Contents of Examination" for more information on your online interview.			



	Schedule A	Schedule B	Schedule C
Announcement of successful applicants	Tuesday, November 1, 2022, 12:00 noon (Japan Time)	Friday, December 23, 2022, 12:00 noon (Japan Time)	Thursday, March 2, 2023, 12:00 noon (Japan Time)
The announcement will be made on the <a href="#">website of Juntendo University Graduate School of Health and Sports Sciences</a> . Successful applicants will receive a letter of acceptance and admission documents (the documents will arrive on the following day or later). *Please note that we do not accept inquiries about the results of the entrance examination over the phone, etc.			



	Schedule A	Schedule B	Schedule C
Enrollment procedures	Tuesday, November 1, 2022 - Friday, November 11, 2022 (no later)	Friday, December 23, 2022 - Friday, January 6, 2023 (no later)	Thursday, March 2, 2023 - Friday, March 10, 2023 (no later)
Admission documents must be submitted by mail only and cannot be accepted over the counter. You will be notified separately of the mailing address later.			



Enrollment	April, 2023
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## 7. Contents of Examination

Based on the contents of the "Compulsory essay" of the application documents, we will conduct an online oral examination on the reason for application, plans after admission, and knowledge related to sports and health science etc. The oral examination will be conducted in either Japanese or English. Please select your preferred language on the application form.

Details will be notified to the examinee after the application is received, but please be aware of the following matters and check "[Online interview manual](#)" in our website in advance.

### (1) Online tool

- The online interview will be conducted via Zoom (free of charge).
- You can use a PC, tablet, or smartphone, so please install Zoom beforehand.
- Make sure your webcam is available for use. You can also use the built-in camera of your device. (The built-in microphone and speaker of your device can be used, but we recommend using a headset or earphones with a microphone.)

\*If communication conditions are poor, you may not be able to access the meeting, so please check your connection beforehand. The applicant shall bear any communication fees. We recommend a network environment with unrestricted communication speed.

### (2) Place for online interview

Please secure a quiet environment where no third party can interrupt during the interview. If the examiner determines during connection and the interview that the environment is inappropriate for conducting the examination, the interview may be cancelled.

### (3) Prohibited acts

- During the interview examination, no third party shall enter the place where the examination is being conducted, and no communication concerning the interview examination (including online communication) shall be conducted with the third party.
- Do not share interview content, distributed interview URLs, meeting IDs or passcodes with third parties during, before, or after the interview.
- Do not interfere with the interview.
- Do not take photographs, video, record audio or images, or screen captures, of the interview without permission, and do not upload such to SNS (social networking service), bulletin boards, or the Internet.

If any of these prohibited behaviors is detected, your entrance examination will be deemed invalid and the procedures for enrollment may be cancelled even after admission.

You should be aware that your personal information, such as images and sounds, is being viewed by those concerned at the university, and be careful about managing your personal information.

## 8. Application documents, entrance examination fees, etc.

Please download the designated form from our [website](#). Do not staple each application.

Application documents must be received no later than the acceptance period (Japan time). Applicants residing in Japan must send them by registered mail and applicants residing outside Japan must send them by international mail. Reception at the counter is not possible.

\*Please do not mail the application documents or pay the entrance examination fee out of the application period.

(1) <a href="#">Application Form</a>	Use the prescribed form. *Please complete the form on a PC, except for the column for your handwritten signature. * The form is Excel data, including sheets for the front and back. Be sure to fill in both and print on both sides of A4 paper in color.
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<p>(2) <a href="#">Applicant ticket, examination admission ticket, entrance examination fee payment slip</a> &lt;For applicants residing in Japan&gt;</p>	<p>Use the prescribed form. *Print on one side of A4 paper. *Please fill in the boxed area with bold lines, bring (11) Entrance examination fee to the bank counter and pay, and submit only I to III (IV is for personal copy, V is for bank storage) to us.</p>
<p>(3) Documents that show the details of the remittance, such as a copy of Application for Remittance &lt;For applicants residing outside Japan&gt;</p>	<p>If you are an applicant currently residing outside Japan, please download "<a href="#">Payment instruction for Applicants outside Japan</a>" in the homepage and effect payment for (11) Entrance examination fee according to it. Before applying, please contact "9. Where to submit your application documents and inquiries" to inform us that the entrance examination fee will be paid by overseas remittance. After remittance, please submit this document within the application period (Japan time) together with other application documents. *It takes about 1 week to 10 days after the remittance to confirm the payment from overseas at our university. This document must arrive at the university within the application period, so please be prepared with plenty of time.</p>
<p>(4) Compulsory essay</p>	<p>Based on the reason for application and future prospects, please describe the research you would like to pursue at Juntendo University Graduate School in the following manner in Japanese or English. &lt;Description guide&gt; As a general rule, use a PC and the format below. 1) Font size: 11 pt 2) Text direction: Horizontal 3) Font type: Gothic or Minchotai 4) A4 size paper (vertical): 40 characters per line x 40 lines per page, about 2 pages. 5) On the first page, indicate (1) your name on the first line, (2) selection category and (3) class category on the second line. (The actual number of lines on page 1 is 38.) 6) Please add the page number under each sheet. *Print on one side of A4 paper.</p>
<p>(5) Photograph</p>	<p>Three (3) copies (A photo of you from the waste up, facing front with no hat taken within three months before the application date; affix the photo cut to 4 cm (length) x 3 cm (width) on the designated space of the application form, applicant ticket and examination admission ticket.) *Applicants residing outside Japan should submit two (2) copies (one attached to the application form and one enclosed as a spare).</p>
<p>(6) Certificate of (prospective) graduation</p>	<p>Proof of eligibility for application (issued within 6 months) *Please submit not a copy of your diploma, but a certificate written in Japanese or English that you have applied for and obtained from the university or graduate school.</p>
<p>(7) Academic transcript</p>	<p>Academic transcript issued by the university or institution you graduated from (issued within 6 months) *Please submit a transcript written in Japanese or English that you have applied for and obtained from the university or graduate school.</p>
<p>(8) <a href="#">Survey report on sports</a></p>	<p>Use the prescribed form (Sports category applicants only) *Please complete the form on a PC. *Print on one side of A4 paper.</p>
<p>(9) <a href="#">Residence status questionnaire</a></p>	<p>Use the prescribed form (Foreign national (international student) category applicants only) *Please complete the form on a PC. *Print on one side of A4 paper. *Foreign national (international student) category applicants residing outside Japan do not need to submit this form.</p>

(10) Copy of result notification or certificate of “Japanese Language Proficiency Test”, or copy of examination admission ticket and grade report of the “Examination for Japanese University Admission for International Students”	Submit when your application category is “foreign national (international student)” and you have the certified qualification in the “Japanese Language Proficiency Test” or the examination admission ticket and grade report of “Examination for Japanese University Admission for International Students”. *If you have both, submit both. *If you have taken the test more than once, submit the certification for the most difficult level or the highest score received.
(11) Entrance examination fee	30,000 yen

- \* The documents (6), (7), (8), (9) and (10) need not be submitted when reapplying for AY2022.
- \* Applicants who have Graduated from universities in China are also allowed to submit (6) Prospective Graduation Certificate and (7) Transcript in the form of "Academic Record Certification Report (English version)" and "Transcript Certification Report (English version)" issued by the China Higher-education Information and Student Information: CHSI (or its Japan Agency) within six months prior to the date of application. If you can submit a certificate issued by your university, you do not need to obtain them.
- \* Under no circumstances will the paid examination fee be refunded or the submitted application documents be returned.

## 9. Where to submit your application documents and inquiries

1 -1 Hiraka-gakuendai, Inzai-shi, Chiba 270-1695

Juntendo University Sakura Campus Administration Office, Educational Affairs Section (Graduate School Division)

TEL: +81(476)98-1001 (main number) ext. 215

Email: [sc-gradkyomu@juntendo.ac.jp](mailto:sc-gradkyomu@juntendo.ac.jp)

## 10. Matriculation fee, tuition, etc.

Item	Lump sum payment at the time of admission	Amount of installment payment at the time of admission	Remarks
Matriculation fee	200,000 yen	200,000 yen	
Tuition	550,000 yen	275,000 yen	Payment in installments (half) is possible.
Experiment and Practicum Costs	50,000 yen	25,000 yen	
Total	800,000 yen	500,000 yen	

(Note) As a general rule, payments made will not be returned. However, we will refund the amount of the deposit made less the matriculation fee only for candidates who decline admission by 4:00 p.m. on Friday, March 31, 2023, and submit a request for refusal of enrollment and a request for refund of the deposit required by our university.

## 11. Classes

Classes for AY2023 other than those including research guidance or practical training will be held remotely (i.e., interactive online classes or on-demand classes) in principle. Subjects including research guidance and practical training will be conducted either in person or remotely at the discretion of the teacher.

The classes are basically conducted in Japanese, but we are also considering supporting students in English. The details will be announced on our website as soon as they are decided.

The timetable for each class in AY2022 is available on [our website](#). This is not the schedule for AY2023, so please use it only as reference information.

## 12. Scholarship

(1) In accordance with the Juntendo University Graduate School Admission Scholarship Rules, graduates of Juntendo University, Juntendo Medical College of Nursing or Juntendo vocational school of Nursing and employees of Juntendo University (full-time employees at the time of admission procedures) submit an application for scholarship upon admission and, based on a selection process, they may receive half of the matriculation fee as a grant.

(2) International students, who can obtain “Student” visa after admission, may, in accordance with the Juntendo University Scholarship Provision Rules for International Students, be eligible for a scholarship up to the sum of



the matriculation fee and half of the tuition based on a selection process.

(3) International students, who have **applied in Schedule A** and enrolled living outside Japan under the pre-arrival admission scheme and can obtain “Student” visa after admission, may also apply for the scholarship “Monbukagakusho Honors Scholarship for Privately-Financed International Students” (applicants in Schedule B or C are not eligible). The details will be provided to the relevant person during enrollment procedures.

(4) For other scholarship loan systems of Japan Student Services Organization (JASSO), please refer to our [homepage](#).

### 13. Enrollment in student insurance and insurance premiums

Graduate students are asked to join the “Personal Accident Insurance for Students Pursuing Education and Research (PAS)” and the “Liability Insurance coupled with PAS” in order to provide compensation and relief for possible accidents during educational and research activities at the graduate school. Please note that in addition to the matriculation fee and tuition, the following insurance premiums will be required at the time of admission.

Admission category	Lump sum payment at the time of admission
Master’s Program (2 years)	2,430 yen (plan)

### 14. Notes

- (1) Upon receipt of your documents, we will issue an examination admission ticket to the applicant.
- (2) Once your application has been accepted, the entrance examination fee is not refundable under any circumstances.
- (3) If an applicant who is expected to graduate takes the entrance examination but fails to graduate, the applicant will not be admitted even if he or she passed the examination.
- (4) If you have a disability and need special consideration when taking the entrance examination, please inform the Registrar’s Office of Administration Office at Sakura Campus by the deadline of the date of application.
- (5) If you are unable to obtain various certificates due to a disaster, school closure, or other inevitable circumstances, please contact the Educational Affairs Section of Administration Office at Sakura Campus by the deadline of the date of application for your entrance examination. We may take measures regarding your application documents based on advance consultation.
- (6) Security export control

In order to ensure that the content of education and research for international students, etc., does not hinder the maintenance of international peace and security, we are implementing security export control based on the Foreign Exchange and Foreign Trade Act.

As such, there may be cases when you are requested to change the content of your desired education and research. Please be well aware of this and consult your desired Research Supervisor before submitting your application.

At the time of admission, students are required to sign a written pledge to comply with the Foreign Exchange and Foreign Trade Act.

Contact with inquiries regarding the entrance examination:

Juntendo University Sakura Campus Administration

Office, Educational Affairs Section

TEL: +81(476)98-1001 (main number)

Graduate School Admissions Information:

<https://www.juntendo.ac.jp/hss/admission/postgrad/>

