

# **Application Guidebook For AY 2023 Admission**

**Juntendo University Graduate School of Health  
and Sports Science**

**Doctoral Program**

### **Communication in the event of an unforeseen situation**

If any changes to the content of this recruitment guidelines arise due to the spread of Covid-19 or other matters, we will make an announcement via the website, etc., indicated below. Therefore, please pay special attention before applying and taking the examination.

Website of Juntendo University Graduate School of Health and Sports Science

<https://www.juntendo.ac.jp/hss/>

# Admission Policy in Doctoral Program

## **1. We offer admission to students who are willing to conduct cutting-edge research in sport science, sport social science or health science, all three of which are the central disciplines of our graduate degree programs.**

Expanding your expertise is a primary goal in the doctorate program. Not only that, students are expected to have comprehensive views of sports by undergoing the below-mentioned academic challenges, generalize the outcomes of your research, and improve the potentialities of health and sports science:

1. Conduct sport-related research in a nomothetic fashion.
2. Explore the impact of sport on human society.
3. Realize the potential of exercise and sport for the promotion of general human health.

## **2. We are seeking students who can contribute to “the establishment of cultural life with physical, mental and social well-being”.**

Accordingly, students, who are enthusiastic about 1) acquiring the most advanced knowledge in sports and health sciences, 2) gaining management skills to accomplish social wellness, and 3) developing new educational programs through which people will understand the importance of active lifestyles, are encouraged to apply.

### **The acceptance of applicants with disabilities.**

It is the policy of Health and Sports Science to accept applicants with disabilities as far as possible. We provide preliminary consultation for applicants with disabilities who may require special arrangements during the entrance examinations and studies.

# Application Guidebook for AY 2023 Admission to Doctoral Program Juntendo University Graduate School of Health and Sports Science

## 1. Number of students to be admitted

Admission capacity: 10 persons

## 2. Qualification for application

- (1) The individual holds a master's or professional degree or is expected to have such a degree by March 2023
- (2) The individual has been conferred with a degree equivalent to a master's degree or a professional degree in a foreign country
- (3) The individual has been designated by the Minister of Education, Culture, Sports, Science and Technology
- (4) The individual has been recognized by Juntendo University Graduate School of Health and Sports Science as having the academic ability equivalent to or higher than that of a holder of master's degree and have reached the age of 24 by March 31, 2023

(The individual, after graduation from university, has been engaged in research or teaching for at least two years in various educational and research institutions, etc., and has research achievements that are deemed to be of equal or higher value than a master's thesis in books or academic thesis, etc.)

\*If applicable to (4), please see (Note) below.

(Note) Applicants planning to file an application according to the qualification (4) are subject to an examination of qualification for application in advance. Depending on your educational background, the examination may take a considerable amount of time. Therefore, please contact the university office indicated in “8. Where to submit your application documents and inquiries” **well in advance** and check the documents required for the examination.

### <Deadline for application for examination of qualification for application>

Schedule-A examination preferred	Documents must be received no later than Tuesday, September 6, 2022 (Japan time)
Schedule-B examination preferred	Documents must be received no later than Wednesday, November 2, 2022 (Japan time)
Schedule-C examination preferred	Documents must be received no later than Thursday, January 5, 2023 (Japan time)

(Note) Those who currently live outside Japan can also apply under the pre-arrival admission scheme. (The pre-arrival admission scheme is a scheme in Japan that allows foreign students to take the entrance examination for Japanese universities, while they are in their own country, and to obtain admission if they pass the examination.)

## 3. Selecting your Research Supervisor

Select your Research Supervisor and **be sure to contact him/her before applying.**

For information on Research Supervisors, please refer to [the brochure “Juntendo University Graduate School Health and Sports Science”](#).

We have Research Supervisor and Assistant Research Supervisor. If you choose one as an Assistant Research Supervisor, consult with him/her and decide on a Research Supervisor. Please fill in the application form with your Research Supervisor. Please check the [homepage](#) to see which your supervisor is, Research Supervisor or Assistant Research Supervisor.

If you do not know the contact information of Research Supervisor, if this is the first time for you to contact him/her, or if you do not know which Research Supervisor to seek for your research theme, please make contact using the email address listed in “8. Where to submit your application documents and inquiries”.

## 4. Selection procedure

Decisions on the selection of successful candidates are made comprehensively based primarily on the results of the interview examination and language examination.

## 5. Entrance examination schedule (From application to enrollment procedures)

\*The described date and time are based on Japan time.

	Schedule A	Schedule B	Schedule C
Application period	Tuesday, September 22, 2022 - Monday, October 3, 2022 (no later)	Thursday, November 17, 2022 - Thursday, December 1, 2022 (no later)	Wednesday, January 18, 2023 - Wednesday, February 1, 2023 (no later)
Applications must be submitted by registered mail only and cannot be accepted over the counter. Please check "8. Where to submit your application documents and inquiries" for the mailing address.			

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	Schedule A	Schedule B	Schedule C
Date of entrance examination	Saturday, October 22, 2022	Saturday, December 17, 2022	Sunday, February 19, 2023
An interview and language examination will be held on the above schedule. We will inform you of the start time after receiving the application. Check "6. Contents of Examination" for more information on your online interview.			

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	Schedule A	Schedule B	Schedule C
Announcement of successful applicants	Tuesday, November 1, 2022, 12:00 noon (Japan Time)	Friday, December 23, 2022, 12:00 noon (Japan Time)	Thursday, March 2, 2023, 12:00 noon (Japan Time)
The announcement will be made on the <a href="#">website of Juntendo University Graduate School of Health and Sports Sciences</a> . Successful applicants will receive a letter of acceptance and admission documents (The documents will arrive on the following day or later). *Please note that we do not accept inquiries about the results of the entrance examination over the phone, etc.			

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	Schedule A	Schedule B	Schedule C
Enrollment procedures	Tuesday, November 1, 2022 - Friday, November 11, 2022 (no later)	Friday, December 23, 2022 - Friday, January 6, 2023 (no later)	Thursday, March 2, 2023 - Friday, March 10, 2023 (no later)
Admission documents must be submitted by mail only and cannot be accepted over the counter. You will be notified of the mailing address later.			

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Enrollment	April, 2023
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## 6. Contents of Examination

We will have an interview and a language examination.

Applicants residing in Japan will take the test at Juntendo University Sakura Campus.

Applicants currently residing outside Japan are required to take the tests online.

Please check the following for details.

### (1) Interview

Applicants	Contents	Venue, Method and others
Applicants residing in Japan	<p>A presentation by the applicant (no more than 10 minutes) followed by verbal questions to the applicant by the examiner regarding the applicant's presentation, the reason for applying, and so on (about 15 minutes). Presentation and communication in verbal questions shall be conducted in Japanese or English.</p> <p>In the presentation, based on the "Research Proposal" submitted as part of your application documents, present an overview of the research you have pursued thus far (or you are currently working on) and the content of the research subject you are planning to pursue after admission, using materials you have prepared in PowerPoint.</p>	<ul style="list-style-type: none"> <li>•Venue of examination: Juntendo University Sakura Campus, 1 -1 Hiraka-gakudai, Inzai-shi, Chiba 270-1695 TEL: +81(476)98-1001 (main number) ext. 215 Access: <a href="https://www.juntendo.ac.jp/hss/access/index.html">https://www.juntendo.ac.jp/hss/access/index.html</a></li> <li>•Before taking the test, please check "Notes for examinations in Campus" on the <a href="#">website</a>.</li> <li>•Applicants must bring in a USB flash drive containing the PowerPoint material to use for the presentation, and use the PC and projector installed at the venue by our department.</li> <li>•Power Point 2016 is an application that can be used for the PC installed by our department. Make the format readable on Windows.</li> </ul>
Applicants currently residing outside Japan		<p>The test will be carried out online. Details will be provided after receiving the application, but please check "Notes on online tests for applicants currently residing outside Japan (*)" in advance.</p>

(2) Language examination (Exemption requirements are shown in “(4) Exemption requirements for the language examination”.)

Applicants	Mother tongue	Contents	Venue, Method and others
Applicants residing in Japan	Japanese	A written test will be conducted to determine English proficiency (translation from English to Japanese, and Japanese to English, etc.) (Time limit: 60 minutes).	<ul style="list-style-type: none"> <li>•Venue of examination is the same as described in “(1) Interview”.</li> <li>•You are allowed to use dictionaries, including electronic dictionaries. Note, however, that the electronic dictionary must not have a communication function or a document storage function. You are prohibited from using electronic devices such as PCs, smartphones, or tablets.</li> <li>•If you wish to have past exam questions, please contact us at the e-mail address listed in “8. Where to submit your application documents and inquiries”.</li> </ul>
	Other than Japanese	A written test will be conducted to test their basic English proficiency (time limit: 60 minutes). Please select (1) or (2) below on the application form: (1) English test (translation from English to Japanese, and Japanese to English, etc.) (2) English to English test (answer in English to questions in English)	
Applicants currently residing outside Japan	Japanese	An online oral test will be conducted to test their English proficiency.	The test will be carried out online. Details will be provided after receiving the application, but please check “Notes on online tests for applicants currently residing outside Japan (*)” in advance.
	Other than Japanese		

\*Notes on online tests for applicants currently residing outside Japan

Please be aware of the following matters and check [“Online Examination Manual for Doctoral Program”](#) on the website in advance.

(1) Online tool

- The online tests will be conducted via Zoom (free of charge).
- In the interview test, you will be asked to share the PowerPoint material to use for the presentation via Zoom.
- You can use a PC or tablet, so please install Zoom beforehand.
- Make sure your webcam is available for use. You can also use the built-in camera of your device. (The built-in microphone and speaker of your device can be used, but we recommend using a headset or earphones with a microphone.)

\*If communication conditions are poor, you may not be able to access the meeting, so please check your connection beforehand. The applicant shall bear any communication fees. We recommend a network environment with unrestricted communication speed.

(2) Place for online tests

Please secure a quiet environment where no third party can interrupt during the tests. If the examiner determines during connection and the tests that the environment is inappropriate for conducting the examination, the tests may be cancelled.

(3) Prohibited acts

- During the interview examination, no third party shall enter the place where the examination is being conducted, and no communication concerning the interview examination (including online communication) shall be conducted with the third party.
- Do not share interview content, distributed interview URLs, meeting IDs or passcodes with third parties during, before, or after the interview.
- Do not interfere with the interview.
- Do not take photographs, video, record audio or images, or screen captures, of the interview without permission, and do not upload such to SNS (social networking service), bulletin boards, or the Internet.

If any of these prohibited behaviors is detected, your entrance examination will be deemed invalid and the procedures for enrollment may be cancelled even after admission.

You should be aware that your personal information, such as images and sounds, is being viewed by those concerned at the university, and be careful about managing your personal information.

(4) Exemption requirements for the language examination

Applicants who have achieved any of the following grades after January 1, 2017 are exempted from taking the language examination.

- TOEFL (iBT): 76 or above
- TOEFL (PBT): 540 or above
- IELTS: 6.0 or above
- TOEIC Listening & Reading Test: 700 or above

Applicants seeking an exemption must submit a document certifying the applicant's performance (copy of Score Report, etc.) within the application period.

For a certification of TOEFL score, please apply to the TOEFL office.

A photocopy of the TOEIC Score Report is allowed.

## 7. Application documents, entrance examination fees, etc.

Please download the designated form from our [website](#). Do not staple each application.

Application documents must be received no later than the acceptance period (Japan time). Applicants residing in Japan must send them by registered mail and applicants residing outside Japan must send them by international mail. Reception at the counter is not possible.

\*Please do not mail the application documents or pay the entrance examination fee out of the application period.

<p>(1) <a href="#">Application Form</a></p>	<p>Use the prescribed form. *Please complete the form on a PC, except for the column for your handwritten signature. * The form is Excel data, including sheets for the front and back. Be sure to fill in both and print on both sides of A4 paper in color.</p>
<p>(2) <a href="#">Applicant ticket, examination admission ticket, entrance examination fee payment slip</a> &lt;For applicants residing in Japan&gt;</p>	<p>Use the prescribed form. *Print on one side of A4 paper. *Please fill in the boxed area with bold lines, bring (9) Entrance examination fee to the bank counter and pay, and submit only I to III (IV is for personal copy, V is for bank storage) to us.</p>
<p>(3) Documents that show the details of the remittance, such as a copy of Application for Remittance &lt;For applicants residing outside Japan&gt;</p>	<p>If you are an applicant currently residing outside Japan, please download "<a href="#">Payment instruction for Applicants outside Japan</a>" in the homepage and effect payment for (9) Entrance examination fee according to it. Before applying, please contact "8. Where to submit your application documents and inquiries" to inform us that the entrance examination fee will be paid by overseas remittance. After remittance, please submit this document within the application period (Japan time). *It takes about 1 week to 10 days after the remittance to confirm the payment from overseas at our university. This document must arrive at the university within the application period, so please be prepared with plenty of time.</p>
<p>(4) <a href="#">Research Proposal</a></p>	<p>Use the prescribed form. It should be created on a personal computer. For details, please check the contents of the form. Note that - "I. Overview of finalized research (or current research)" should be in 1 page - "II. Proposed research after doctoral enrollment " should be in 2 pages - "III. List of research works " should be in 1 page. *Print on one side of A4 paper.</p>
<p>(5) Photograph</p>	<p>Three (3) copies (A photo of you from the waste up, facing front with no hat taken within three months before the application date; affix the photo cut to 4 cm (length) x 3 cm (width) on the designated space of the application form, applicant ticket and examination admission ticket.)</p>



	*Applicants residing outside Japan should submit two (2) copies (one attached to the application form and one enclosed as a spare).
(6) Certificate of (prospective) graduation	Proof of eligibility for application (issued within 6 months) *Please submit not a copy of your diploma, but a certificate written in Japanese or English that you have applied for and obtained from the graduate school.
(7) Academic transcript	Academic transcript issued by the university or institution you graduated from (issued within 6 months) *Please submit a transcript written in Japanese or English that you have applied for and obtained from the graduate school.
(8) Certificate for exemption requirements for the language examination	If you have achieved grades of a language proficiency test (TOEFL, IELTS, TOEIC, etc.) that meet the exemption requirements for the language examination, please submit a document that certifies your test score, issued on or after January 1, 2017.
(9) Entrance examination fee	30,000 yen

\* The documents (6), (7) need not be submitted when reapplying.

\* Applicants who have Graduated from graduate schools in China are also allowed to submit (6) Certificate of (prospective) graduation and (7) Transcript in the form of "Academic Record Certification Report (English version)" and "Transcript Certification Report (English version)" issued by the China Higher-education Information and Student Information: CHSI (or its Japan Agency) within six months prior to the date of application. If you can submit a certificate issued by your university, you do not need to obtain them.

\* Under no circumstances will the paid examination fee be refunded or the submitted application documents be returned.

## 8. Where to submit your application documents and inquiries

1-1 Hiraka-gakuendai, Inzai-shi, Chiba 270-1695

Juntendo University Sakura Campus Administration Office, Educational Affairs Section (Graduate School Division)

TEL: +81(476)98-1001 (main number) ext. 215

Email: [sc-gradkyomu@juntendo.ac.jp](mailto:sc-gradkyomu@juntendo.ac.jp)

## 9. Matriculation fee, tuition, etc.

Item	Lump sum payment at the time of admission	Amount of installment payment at the time of admission	Remarks
Matriculation fee	200,000 yen	200,000 yen	
Tuition	550,000 yen	275,000 yen	Payment in installments (half) is possible.
Experiment and Practicum Costs	50,000 yen	25,000 yen	
Total	800,000 yen	500,000 yen	

(Note) As a general rule, payments made will not be returned. However, we will refund the amount of the deposit made less the matriculation fee only for candidates who decline admission by 4:00 p.m. on Friday, March 31, 2023, and submit a request for refusal of enrollment and a request for refund of the deposit required by our university.

## 10. Scholarship

(1) In accordance with the Juntendo University Graduate School Admission Scholarship Rules, graduates of Juntendo University, Juntendo Medical College of Nursing or Juntendo vocational school of Nursing and employees of Juntendo University (full-time employees at the time of admission procedures) submit an application for scholarship upon admission and, based on a selection process, they may receive half of the matriculation fee as a grant.

(2) International students, who can obtain "Student" visa after admission, may, in accordance with the Juntendo University Scholarship Provision Rules for International Students, be eligible for a scholarship up to the sum of the matriculation fee and half of the tuition based on a selection process.

(3) International students, who have **applied in Schedule A** and enrolled living outside Japan under the pre-arrival admission scheme and can obtain "Student" visa after admission, may also apply for the scholarship "Monbukagakusho Honors Scholarship for Privately-Financed International Students" (applicants in Schedule B

or C are not eligible). The details will be provided to the relevant person during enrollment procedures.  
(4) For other scholarship loan systems of Japan Student Services Organization (JASSO), please refer to our [homepage](#).

## 11. Enrollment in student insurance and insurance premiums

Graduate students are asked to join the “Personal Accident Insurance for Students Pursuing Education and Research (PAS)” and the “Liability Insurance coupled with PAS” in order to provide compensation and relief for possible accidents during educational and research activities at the graduate school. Please note that in addition to the matriculation fee and tuition, the following insurance premiums will be required at the time of admission.

Admission category	Lump sum payment at the time of admission
Doctoral Program (3 years)	3,620 yen (plan)

## 12. Notes

- (1) Upon receipt of your documents, we will issue an examination admission ticket to the applicant.
- (2) Once your application has been accepted, the entrance examination fee is not refundable under any circumstances.
- (3) If an applicant who is expected to graduate takes the entrance examination but fails to graduate, the applicant will not be admitted even if he or she passed the examination.
- (4) If you have a disability and need special consideration when taking the entrance examination, please inform the Registrar’s Office of Administration Office at Sakura Campus by the deadline of the date of application.
- (5) If you are unable to obtain various certificates due to a disaster, school closure, or other inevitable circumstances, please contact the Educational Affairs Section of Administration Office at Sakura Campus by the deadline of the date of application for your entrance examination. We may take measures regarding your application documents based on advance consultation.
- (6) Please be sure to wear a face mask at the testing site. In addition, please refrain from having contact, interaction, or conversation with other examinees as much as possible.
- (7) In principle, any individual who has not recovered from an infectious disease whose attendance is suspended under the School Health and Safety Act on the day of the examination cannot take the examination due to the risk of infecting other examinees and supervisors (Entrance examination fees, etc., are not refundable). We will consider setting a separate test date only if there is confirmation that the infection has been cured and the examination can be rescheduled.
- (8) Security export control

In order to ensure that the content of education and research for international students, etc., does not hinder the maintenance of international peace and security, we are implementing security export control based on the Foreign Exchange and Foreign Trade Act.

As such, there may be cases when you are requested to change the content of your desired education and research. Please be well aware of this and consult your desired Research Supervisor before submitting your application.

At the time of admission, students are required to sign a written pledge to comply with the Foreign Exchange and Foreign Trade Act.



Contact with inquiries regarding the entrance examination:

Juntendo University Sakura Campus Administration

Department, Registrar's Office

TEL: +81(476)98-1001 (main number)

Graduate School Admissions Information:

<https://www.juntendo.ac.jp/hss/admission/postgrad/>

